


# Pre-Summer Checklist

	WHAT	QUESTIONS?
<input type="checkbox"/>	Read all emails <b>completely</b> when they come in - <i>Check your junk mail if you don't see these!</i>	<a href="mailto:MatthewM@SkyRanch.org">MatthewM@SkyRanch.org</a>
<input type="checkbox"/>	Follow @2025skyranchstaff AND @skyranchstaff on Instagram	<a href="mailto:CaitlinS@SkyRanch.org">CaitlinS@SkyRanch.org</a>
<input type="checkbox"/>	Confirm your 3 References have been submitted through your account	<a href="mailto:HrDept@SkyRanch.org">HrDept@SkyRanch.org</a>
<input type="checkbox"/>	Triple check your arrival date and time	<a href="mailto:MatthewM@SkyRanch.org">MatthewM@SkyRanch.org</a>
<input type="checkbox"/>	Complete Employment Forms through your account by May 5th	<a href="mailto:HrDept@SkyRanch.org">HrDept@SkyRanch.org</a>
<input type="checkbox"/>	Complete Ministry Safe (link will be sent by April 15)	<a href="mailto:HrDept@SkyRanch.org">HrDept@SkyRanch.org</a>
<input type="checkbox"/>	Bring original, unexpired I-9 identification(s) to Staff Training. See FAQs for more info.	<a href="mailto:HrDept@SkyRanch.org">HrDept@SkyRanch.org</a>
<input type="checkbox"/>	Please complete the online portion of American Red Cross CPR and First Aid Training <b>if you are a Counselor, Family Camp Counselor, A-Team or a Wrangler</b> . The link will be emailed in April.	<a href="mailto:JasonW@SkyRanch.org">JasonW@SkyRanch.org</a>